



ABOUT ATHLIFE

At AthLife, we educate, develop, and empower athletes so they can meet and exceed their career, academic and professional development goals once they transition beyond their successes on the courts or the fields. Our approach is to guide the client through a process that builds skills and confidence, thus enabling them to assume control over their ongoing professional development. Established in 2004, AthLife, Inc is a privately owned company that holds service contracts with many sports and entertainment properties including the NBA & G League, NFLPA, The Trust (powered by the NFLPA), Major League Soccer, Major League Soccer Players Association, National Basketball Retired Players Association, Marvel Entertainment, and college and university athletic departments.

PARTNER: AthLife, Inc.

INDUSTRY: Sports

LOCATION: Remote

JOB DESCRIPTION/RESPONSIBILITIES

- Assist professional and post-professional athletes with professional development planning, skill attainment, and career exploration
- Develop and deliver content through presentations, facilitated workshops, webinars, etc.
- Refer professional and post-professional athletes appropriately to available resources
- Assist with review and evaluation of existing professional development resources

SCHEDULE

- Typical work schedule for AthLife staff is 8:00am-5pm, additional hours based on scheduled workshops, etc.
- Extern will attend weekly staff meetings, regularly scheduled staff development, and participate in 1:1 sessions with members of the AthLife team
- Extern may participate in scheduled calls with AthLife partners

DESIRED SKILLS/QUALIFICATIONS

- Demonstrated experience working with elite athletes
- Strategic career and continuing education advising skills
- Effective presentation/facilitation skills to promote engagement
- Ability to navigate and thrive in a high volume, fast-paced environment
- Strong work ethic and ability to work independently with limited supervision
- Exceptional written and verbal communication skills
- Must have conflict management and interpersonal skills that maximize success in communicating with individuals from a diverse background
- Competent in MS Office products, Google applications, and efficient in email and Internet applications