



Forbes Tate Partners is a government and public affairs consulting firm that provides bipartisan government and public affairs services. This experience introduces players to careers in lobbying, policy research, communications, and political insights. Be prepared to go from researching Senators on social media to networking with Congressman at fundraisers and everything in between!

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**PARTNER:** Forbes Tate Partners, LLC

**INDUSTRY:** Legislation, Policy, Public Affairs, Communications, Digital Advocacy

**LOCATION:** Washington, D.C.

**DATE:** Flexible, In-Person or Virtual

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## Job Description & Responsibilities

A career experience with Forbes Tate Partners (FTP) allows for hands-on experience working at the center of the public and private sectors on some of the biggest policy issues facing our country. Working closely with our employees, you will be exposed to the legislative process, communications best practices, and a network with decades of experience serving in the White House, Congress, the Administration, and federal and state campaigns. You will use your analytical, research, and writing skills to support the firm's bipartisan professionals across a wide range of topic areas including healthcare, tax, energy, environment, financial services, and more. During the career experience, players will interact with members from all departments: Research & Policy Analysis (RPA), Digital, Public Affairs (PA), Insights, Government Relations Federal (GR Fed) and State (GR State), and Operations (OPS).

## Schedule Overview

Our office is open Monday – Friday, 9am to 5pm ET, which are the expected working hours. Employees are in the office Monday-Wednesday, and work from home Thursdays and Fridays. Occasionally, events after hours may be scheduled but not mandatory. The career experience will include client meetings (internal and external), professional development meetings, and one-on-ones with principal staff members.

## Qualifications

- Experience or interest in media, communications, federal government, or public policy.

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- Keen attention to detail.
- Exceptional writing abilities and interpersonal skills.
- Strong research and writing abilities.
- Interest in Capitol Hill, within the executive branch, in-state/district offices, or political campaigns.
- Interest in traditional and digital communications.
- Ability to thrive in a fast-paced, high-pressure work environment.

## **More About Forbes Tate Partners**

FTP, named a top 10 lobbying firm by Bloomberg Government, is a full-service public affairs consultancy specializing in federal and state bipartisan government relations, strategic communications, grassroots/grasstops advocacy, and business development. As a firm, we know which political and policy angles to pursue and how to best position our clients to attain commercial success and deliver specific corporate objectives through developing and implementing effective legislative or regulatory campaigns. We are adept at spotting and seizing potential opportunities for our clients, we actively trouble-shoot before problems occur—and where defense is needed, we employ battle-tested strategies. At FTP, we partner with clients to build campaigns that maximize the odds of success.

FTP's public affairs practice helps our clients grow their profiles with the media and other non-governmental influencers. Our team offers an array of media outreach, message development, and media monitoring services. In addition, our grasstops and grassroots capabilities include strong ties to think tanks, trade associations, coalitions, and other entities throughout Washington and outside the beltway that influence federal policy.

Our firm also includes a robust research and policy analysis team, to complement our government relations and public affairs Partners. Our research team provides clients with legislative research and tracking, help developing Hill and other engagement materials, memos on key hearings and markups, and real-time updates for major events, such as a "vote-a-rama."

The FTP team works together to leverage our diverse skills and relationships on behalf of our clients. Together, we give our clients the attention and advice they need, and the outcomes they seek.