



# Application Instructions

## Master of Science Programs

### Introduction

Completion of Applications Part I & II are required of anyone pursuing one of Executive Degree Programs' Master of Science Programs. The application requirements are:

- I. EDP Application Part I
- II. Indiana University application (**all documents will be uploaded in the Part II application**)
  - a. Current Resume
  - b. Letter of Recommendation
  - c. Personal Statement
  - d. Undergraduate transcript\*

\* All students must provide original documentation from your university. International students must provide original transcript and degree documentation in the original language and translated in English. (**Scanned copies can be uploaded in Part II so as not to hold up your application.**) All original documents should be mailed to:

Ron Martin  
Executive Degree Programs  
IU Kelley School of Business  
1275 E 10<sup>th</sup> Street  
Bloomington, IN 47405

### Part I: EDP Application

1. Go to <https://apps.kelley.iu.edu/salesforce/EDP/App/Part1>
2. Select **Yes** if you are affiliated with a corporate partner/sponsored.
3. Select **No** if you are a public applicant.
4. Select the Master of Science program to which you are applying.
5. Select the **term** that you are applying to, then click **NEXT** at the bottom of the page.
6. Fill out the Personal and Employment Information sections then click **Submit My Application** at the bottom of the page.
7. You will receive an email confirming your Part I submission that includes a link to the Part II application.